



Letter of Authorization (LOA) for Number Porting

Dear Customer

Thank you for choosing Cabertel as your phone service provider. In order to continue to use your existing phone numbers with the Cabertel service you must work with your previous service provider to ensure your service is uninterrupted, and where applicable, to ensure that your number is transferred.

Your current service provider requires this Letter of Authorization (LOA) as proof that you have explicitly authorized and requested that your service and current telephone numbers be transferred to another phone service provider. By completing all of the information requested below and signing and dating this letter, you provide us with the authorization to initiate the process of transferring your service and telephone numbers to Cabertel. You will then be able to use your current phone numbers with the Cabertel service.

Please ensure the following information is completed accurately to prevent delays.

End User Name (Business or Residential): _____

Person Authorized to make this Request if a Business: _____

Service Street Address: _____ **Suite/Apt:** _____

City: _____ **State:** _____ **ZIP:** _____

Current Service Provider: _____

Beginning Range Tel Number End Range Tel Number Billing Main Account Tel Number

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

PLEASE DO NOT DISCONNECT WITH YOUR CURRENT SERVICE PROVIDER UNTIL SUCCESSFUL PORTING OF YOUR NUMBERS. OTHERWISE YOU RISK ADDITIONAL DELAYS AND/OR LOSING YOUR EXISTING NUMBERS.

If you wish to use Cabertel as your service provider for the telephone numbers listed in this form you will need to sign your initials on ALL THREE (3) lines below:

I _____ (initials) select Cabertel as the network carrier for all local calls for this number.

I _____ (initials) select Cabertel as the network carrier for all intrastate toll calls for this number.

I _____ (initials) select Cabertel as the network carrier for all interstate toll & international calls for this number.

You may NOT have more than one carrier for each TYPE of service above.

By signing below, I designate Cabertel to transfer my phone numbers from my current provider to Cabertel. By signing below, I also authorize Cabertel to transfer my current telephone numbers used to provide phone service so that Cabertel may provide its network service to me. By signing below, I also authorize Cabertel to obtain billing information, customer service records and other information required to provide me with service on the Cabertel network. I understand that I may consult with Cabertel as to whether a fee will apply to the change.

End User Name Printed: _____ Date: _____

End User Signature: _____

Please sign and date, then email this form to sales@cabertel.com or to your account manager.